

**REAL ESTATE CONTRACTUAL FORMS
ADVISORY COMMITTEE
MEETING MINUTES
DECEMBER 4, 2012**

PRESENT: Stephen Beers, Debra Conrad, Jack Drzewicki, Michael Gordon, Cori Lamont , Scott Minter, Kim Moermond, Jonathan Sayas, Peter Sveum, Gary Tritz.

EXCUSED: John Flor, Casey Clickner, Richard Petershack and Michael Sewell.

STAFF: Mojgan Hall, Executive Director; David Carlson, Communications Specialist; and other Department staff

Stephen Beers, Chair, called the meeting to order at 10:04 a.m. A quorum of ten (10) members was confirmed.

ADOPTION OF AGENDA

MOTION: Scott Minter moved, seconded by Michael Gordon, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Lamont moved, seconded by Gary Tritz, to approve the minutes of October 29, 2012 as published. Motion carried unanimously.

The Council recessed for lunch at 11:50 a.m. and reconvened at 12:25 p.m.

ADJOURNMENT

MOTION: Michael Gordon moved, seconded by Peter Sveum, to adjourn the meeting at 2:27 p.m. Motion carried unanimously.